

Ysgol Sant Ioan y Bedyddiwr  
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St John The Baptist Aided School  
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**Thursday 4<sup>th</sup> March 2021**

Dear Parents/Carers

### **Spring Term Parents' Evening - Online Appointment Booking**

We would like to invite you to a virtual Parents' Evening on to discuss your child's/ren's well-being/progress.

<b>Foundation Phase – Class 1 &amp; 2</b>	<b>KS2 – Class 3 &amp; 4</b>
Monday 15 <sup>th</sup> March 1pm-6pm	Tuesday 23 <sup>rd</sup> March 1pm-6pm
Thursday 18 <sup>th</sup> March 1pm-6pm	Thursday 25 <sup>th</sup> March 1pm-6pm

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. This new system also allows us to meet virtually using Video conference.

Appointments will open at **5pm on Monday 8th March** and will close on Friday 12<sup>th</sup> March. From next Monday, please visit <https://stjohnsflintshire.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

- *An email address you would like the invite to the meeting be sent to*
- *Your child's First Name*
- *Your child's Surname*
- *Date of Birth*

### **For siblings**

Parents will need to log in separately to make a booking for each child.

We have listed various appointment times so that you can indicate a convenient time for you to attend. (Please note that the allocation of times will be on a 'first come, first served' basis from 5pm next Monday.) May I also remind parents/guardians that all appointments are for a maximum of **10 minutes** only, once this allocated time has been reached the system will automatically end the session.

Once you have booked an appointment it might be a good idea to familiarise yourself on how to attend an appointment over video call. The following link will guide you on how to do this.

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**St John the Baptist VA School**

*Mrs A Stephens*  
Headteacher

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Being prepared before the virtual meeting will ensure that you have maximum time to spend with the class teacher. Please login to the system 5-10 minutes prior to your appointment.

**Multiple Parents on a Video Call**

Each video call can involve up to 2 parents/guardians. After you have made your booking, you just need to click the 'Invite Parent/Guardian' button, then enter the email address of the parent/guardian to send an invite that grants access to the call. The additional parent then clicks the link in the email to join the appointments. Full details of how it works are explained in our parent guide ([Click here to access the guide](#))

If you do not have access to the internet or require any technical support, please contact Mr Gocher ([GocherS8@hwbcymru.net](mailto:GocherS8@hwbcymru.net)).

Yours sincerely

Mrs A. Stephens